



## **INDEPENDENT SCHOOL STUDENT REPRESENTATIVES: ROLES AND RESPONSIBILITIES**

### **Election and Representation**

Student Representatives (Reps) are elected from each class at each year level from Secondary One to A Level (A2). Students, with the support of the class teacher, elect two candidates to represent their class. New elections are held every year, and a student may be re-elected. The School reserves the right to intervene during the election and office of the Student Reps if it believes that the interests of the class are not being represented.

### **Duties and responsibilities:**

- Actively engage with, and be a voice for, the students to ensure that they have a qualitative learning experience at Independent School.
- Supporting the School in reinforcing of discipline in the class and setting a good example for the class in both academic and non-academic areas.
- Act as a key contact between teachers and the students in their class regarding safety issues and classroom facilities.
- Identify any student needs not being addressed and meet with the Director, Assistant Director and/or Student Council moderator to discuss these and other student issues.
- Responsibility of Communication
  - Student Representatives are expected to communicate with each other and their classmates that they represent. The Student Council moderator should be copied into any email communication for monitoring.
  - It is the responsibility of the Student Representatives to ensure the students they represent are aware of who they are and that they are available for students to share concerns.
  - Student Representatives are a vital channel of communication between the School and students; however, they are not the Boss of the class – but act as a representative leader.
- Participation
  - It is the Student Representatives' responsibility to make every effort to attend Student Council meetings and to bring the matters affecting the students they represent to the attention of the other representatives, teachers and school management.
  - Assist in the dissemination of information to their class. It is also the responsibility of the Student Representatives to ensure that the shared discussion points of the meetings are accurately and promptly related back to the students in their class.
- Student Representatives also contribute to the organisation of events (field trips, Children's day, fundraising etc.), with the supervision and guidance of the School.

**Agreement:** As the Student Representative, you agree to fairly, accurately and effectively represent your classmates, to become aware of the issues concerning the students you represent, and to communicate these issues appropriately. You also agree to working within the values of the School towards enhancing student experience.